

Panopto Account Setup (Student)

SCC is evaluating new lecture capture/presentation recording software to replace our current version of Panopto. Your class is testing the latest version of Panopto and a new drop box feature that simplifies student submission of videos. Thank you for your help in this project.

First-Time Login to Panopto

1. You should have received an e-mail like the one below:

Welcome to Panopto!

An account has been created for you with the following credentials.

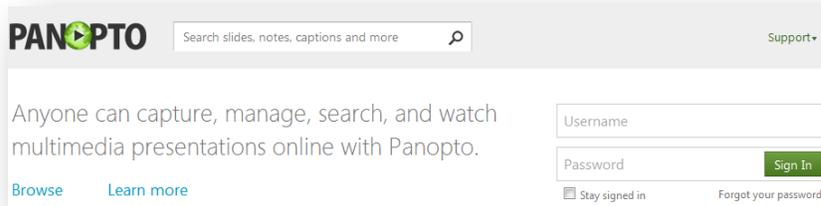
Username: jdoe13

Password: Mtq>2VI^B72reh

You will be prompted to set a permanent password and security question on your first login.

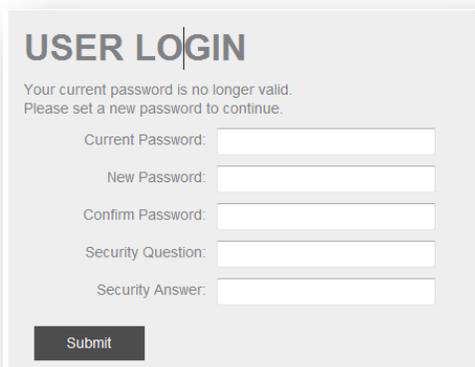
Log in at <http://spartanburg.hosted.panopto.com/Panopto> to begin using Panopto.

2. Click on the Panopto link in the e-mail. You should bookmark the address, since this is a different version than the one linked in the portal.
3. Log in with the temporary information. Note that your username is the same as D2L and the portal. Use the temporary password in the e-mail (not your portal password).



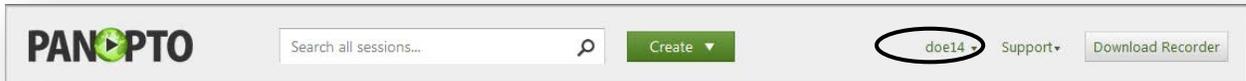
The screenshot shows the Panopto login interface. At the top left is the Panopto logo. To its right is a search bar with the placeholder text "Search slides, notes, captions and more" and a magnifying glass icon. Further right is a "Support" link with a dropdown arrow. Below the search bar is a large heading: "Anyone can capture, manage, search, and watch multimedia presentations online with Panopto." Underneath this heading are two links: "Browse" and "Learn more". On the right side of the page, there is a login form with two input fields: "Username" and "Password". To the right of the "Password" field is a green "Sign In" button. Below the "Password" field, there are two options: a checkbox labeled "Stay signed in" and a link labeled "Forgot your password?".

4. Panopto will prompt you to select a permanent password. You may set it as your SCC portal password.

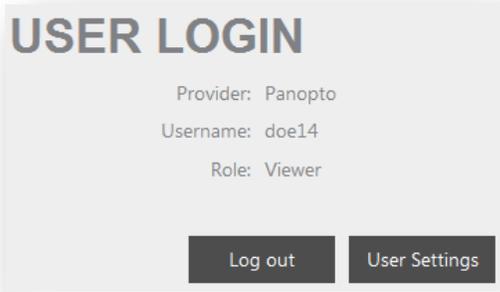


The screenshot shows a "USER LOGIN" page with a message: "Your current password is no longer valid. Please set a new password to continue." Below the message are five input fields: "Current Password:", "New Password:", "Confirm Password:", "Security Question:", and "Security Answer:". At the bottom left of the form is a dark "Submit" button.

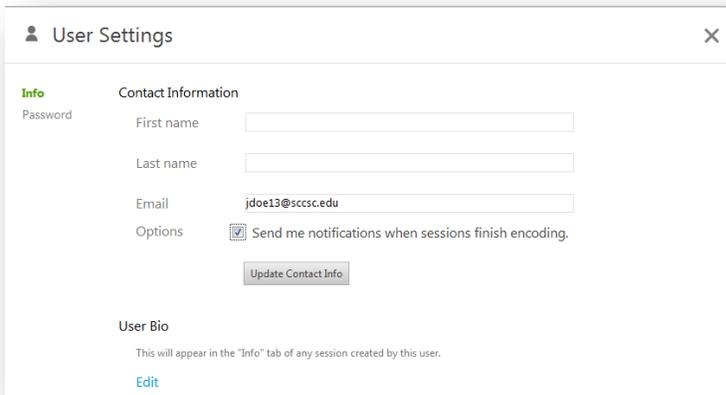
5. Look for your username at the top of the screen and click on it.



6. The **User Login** dialog box will appear. Click **User Settings**. This allows you to set your name in the system. Do not skip these steps or your instructor may not give you credit for uploaded video assignments.



7. The **User Settings** dialog will appear. Enter your first and last name as it is listed in D2L.



8. Check the **Send me notifications when sessions finish encoding** checkbox. Your videos must process after uploading, and Panopto will notify when they are ready for you or your instructor to view. Save this e-mail as a
9. Click **Update Contact Info** to save your information. You should not need to go through these steps again.